



Privacy Notice for Members / Competitors of Joint Services Pistol Club (“the Club”) (this can also be viewed at <http://jointservicespistolclub.com/>)

What We Need

The Club will be a “controller” of the personal information that you provide to us in this form, unless otherwise stated.

When you apply to join the Club, renew your membership (including if you are registering or renewing on behalf of a child under the age of 18) or apply to enter a competition held at the Club, we will ask you for some or all of the following personal information:

- Contact details – name, address, email address, phone numbers, competitor GRID number, photographic/ digital image and date and place of birth;
- Background details – details of any previous club memberships, reasons for leaving, details of any current firearm certificate, details of any firearm or shotgun certificate which has been revoked including reasons, details of any previous convictions, and details of NRA and STS memberships;
- Membership criteria/category – full, probationer, lifetime, junior, senior; and
- Equality information – gender identity.

Why We Need Your Personal Information – Contractual Purposes

We need to collect your personal information so that we can manage your membership / competition entry. We will use your personal information to:

- Comply with legal requirements for admitting new members; and
- Send you communications by post or email in relation to essential services, including but not limited to, membership renewals and competition entries.

If you do not provide us with all of the personal information that we need to collect then this may affect our ability to offer the above membership services and benefits.

Why We Need Your Personal Information – Legitimate Purposes

We also process your personal information in pursuit of our legitimate interests to:

- Promote and encourage participation in Gallery Rifle shooting by sending you communications and booking information for upcoming competitions and events. Our competitions and events may be filmed or photographed and your personal information may also be used in images captured from our competitions and events, which we may use for promotional and development purposes;
- Provide competition in shooting by accepting and managing entries for our competitions and checking your personal information to ensure you are entered into the correct category; and
- Respond to and communicate with members regarding your questions, comments, support needs or complaints, concerns or allegations in relation to shooting. We will use your personal information to investigate your complaint, suspend membership and take disciplinary action where appropriate.

Where we process your personal information in pursuit of our legitimate interests, you have the right to object to us using your personal information for the above purposes. If you wish to object to any of the above processing, please contact us on jspcsecretary@btinternet.com. If we agree and comply with your objection, this may affect our ability to undertake the tasks above for the benefit of you as a member / competitor.

Why We Need Your Personal Information – Legal Obligations

We are under a legal obligation to process certain personal information for the purposes of complying with our obligations to maintain Scottish Government approval of the Club under section 15(1) of the Firearms (Amendment) Act 1988.

Other Uses Of Your Personal Information

We may ask you if we can process your personal information for additional purposes. Where we do so, we will provide you with an additional privacy notice with information on how we will use your information for these additional purposes.

Who We Share Your Personal Information With

We may be required to share personal information with statutory or regulatory authorities and organisations to comply with statutory obligations.



Such organisations include Police Scotland and Police forces in other parts of the UK.

We may also share personal information with our professional and legal advisors for the purposes of taking advice.

All members of the Club are required to be members of Scottish Target Shooting (STS). We will share your name and contact details with STS who will become a controller of your personal information when they receive it.

STS's privacy notice explains how they use your personal information and can be accessed at:

<http://www.scottishtargetshooting.co.uk/s/2018-ST5-Membership-Privacy-Notice.pdf>

In the event that we do share personal information with external third parties, we will only share such personal information strictly required for the specific purposes and take reasonable steps to ensure that recipients shall only process the disclosed personal information in accordance with those purposes.

How We Protect Your Personal Information

Your personal information is stored on password protected PCs, and in some cases paper records are, held in the homes of certain Committee or selected Club members.

How Long We Keep Your Personal Information

We will only keep your personal information for as long as necessary to provide you with the services noted above. Generally speaking this will mean we will hold the information for at least six years following cessation of your Club membership, and in the case of non-member competitors one year after your last competition entry.

Your Rights

You can exercise any of the following rights by writing to us at jspcsecretary@btinternet.com.

Your rights in relation to your personal information are:

- You have a right to request access to the personal information that we hold about you by making a "subject access request";
- If you believe that any of your personal information is inaccurate or incomplete, you have a right to request that we correct or complete your personal information;
- You have a right to request that we restrict the processing of your personal information for specific purposes; and

If you wish us to delete your personal information, you may request that we do so.

Any requests received by the Club will be considered under applicable data protection legislation. If you remain dissatisfied, you have a right to raise a complaint with the Information Commissioner's Office at www.ico.org.uk